1. **ROLL CALL**  
 Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the   
 Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with   
 Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.  
   
 Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
 Absent: None  
  
2. **CALL TO ORDER**  
  
3. **OPENING CEREMONIES**  
 A. Pledge of Allegiance.  
  
4. **INFORMATIONAL ITEMS**  
 School Board Member Recognition – Mike Cook  
  
5. **REVIEW OF OPEN QUESTIONS**  
   
6. **COMMENTS FROM THE PUBLIC**  
 None.

7. **APPROVAL OF THE AGENDA**   
  
**20-010** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of   
 Education approves the agenda.  
  
 Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
 No: None.  
 Motion Carried: 5-0  
  
8. **TREASURER’S BUSINESS**  
  
 A. **REPORTS**  
   
 B. **BOARD MINUTES**  
  
**20-011** Mrs. Czech moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board   
 of Education approves the minutes from the following agenda(s).

**Regular Meeting** – December 9, 2019

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
 No: None.  
 Motion Carried: 5-0

C. **PAYMENTS OF BILLS AND FINANCIAL STATEMENTS**

**20-012** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board   
 of Education approve the enclosed bills and financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
 No: None.  
 Motion Carried:

9. **SUPERINTENDENT’S BUSINESS**

A. **REPORTS**

B. **PERSONNEL**

***RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS***

**20-013** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board   
 honor the following employee(s) request:  
  
 a. **Gretchen Loper**, retiring as Knollwood/Forestlawn Elementary Principal,   
 effective May 31, 2020.

b. **William McCleave**, resigning as BHS Assistant Football Coach, effective   
 November 24, 2019.

c. **Brenda Svec**, resigning as BMS teacher, effective January 13, 2020 pending board   
of approval of the Director of Curriculum position.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
 No: None.  
 Motion Carried: 5-0

***CERTIFIED/ADMINISTRATIVE***

**20-014** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of   
Education grant the following certified personnel an Administrative Contract at the appropriate salary schedule rate per the Master Agreement.

1. **Gretchen Loper,** Assistant Principal Knollwood/Forestlawn Elementary Schools, not to exceed 100 days, M+20, beginning August 1, 2020.
2. **Brenda Svec**, Director of Curriculum, 260 days, M+10, Step 1, beginning January   
   14, 2020.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

***CERTIFIED***

**20-015** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of   
Education approve the following certified personnel as a purchased psychology services substitute.

1. **Maggie Orris,** Purchased Service Contract, effective January 14, 2020.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0   
  
***CERTIFIED TUTOR(S)***

**20-016** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

1. **Tara Gaydosh**, Homebound Tutor, effective January 14, 2020.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0  
  
 ***CLASSIFIED***

**20-017** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of   
 Education approve the following classified personnel as per the Negotiated Agreement   
 and contingent upon the successful completion of all payroll requirements.

a. **Dawn Holland**, BIS SSP Monitor, Step 1, 181 days plus contracted holidays (pro-  
rated), 2.5 hrs./day, effective January 14, 2020.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
 No: None.  
 Motion Carried: 5-0

***SALARY SCHEDULE PLACEMENT/ADJUSTMENT***

**20-018** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of   
Education approve the salary increase for advance training for the following classified   
personnel as per the Negotiated Agreement retro-active to January 1, 2020.  
  
a. **Cynthia Elliott** Base Salary +4%

b. **Carrie Main** Base Salary +2%

c. **Sandra Roser** Base Salary +2%

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**C. OTHER**

**20-019** Mrs. Czech moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of   
Education approves the **BHS ROBOTICS CLUB FIELD TRIPS** to Kalahari Resorts on January   
16-18, 2020 as per the attached.  
Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**20-020** Mrs. DeLuca moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of   
Education approve the attached **psi AFFILIATES, INC. SERVICE AGREEMENT** which will   
provide intervention specialist services for the 2019-20 school year

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**20-021** Mrs. Czech moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of   
Education recognize and accept the **BOB AND TRACI KAUFMANN DONATION IN THE   
AMOUNT OF $ 200.00** for the misc. student food service account.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**20-022** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of   
Education approve the attached **MEMBERSHIP RESOLUTION-OHIO HIGH SCHOOL   
ATHLETIC ASSOCIATION** for the 2020-21 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

10. STANDING COMMITTEE REPORT

1. Joint Vocational School – Sandy Jensen

2. Athletic Counsel – Lisa Miller

3. Legislative Liaison – Amy DeLuca  
 4. Endowment Fund – Pat Czech   
 March 28, 2020, Endowment Dinner Fundraiser

5. S.A.L.T. – Sheila Lopez

6. Finance Committee – Sheila Lopez

11. **EXECUTIVE SESSION**

**20-023** Mrs. DeLuca moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of   
 Education adjourn to Executive Session for the reason(s) indicated below with no action   
 to follow:

**TIME**: **6:15 PM**

1. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

1) **\_ \_\_\_\_** Appointment;

2) \_\_ X\_\_ Employment;

3) \_\_\_\_\_ Dismissal;

4) \_\_ \_\_\_ Discipline;

5) \_\_\_\_\_ Promotion;

6) \_\_\_\_\_ Demotion;

7) \_ \_\_\_\_Compensation;

A. \_\_\_\_\_ Investigation of charges/complaints against a public employee, official,   
 licensee, or regulated individual (unless public hearing requested)

1. \_\_ \_\_ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.
2. \_\_ \_\_ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.
3. \_\_\_\_\_ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
4. \_\_\_\_\_ Matters required to be kept confidential by federal law or regulations or state statutes.
5. \_\_\_\_\_Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Mrs. DeLuca moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education reconvene from executive session by consent at **7:00 PM.**  
  
Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

12. ADJOURNMENT

**20-024** Mrs. DeLuca moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education adjourns.

**Time: 7:00 PM**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0  
   
 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Mrs. Pat Czech, President

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Michael A. Pissini, Treasurer

The next regular meeting will be: **January 27, 2020 at 5:30 PM** in the BHS/BMS Media Center.